

# August 13, 2018

A meeting of the Board of Commissioners, Fire District No. 3, Hamilton Township, Mercer County, New Jersey was held on the above date at 7 P.M. at the District Fire Station, 13 Rennie Street, with Vice-Chairman Patrick Gribbin presiding.

Vice-Chairman Patrick Gribbin stated the New Jersey State Open Public Meetings Act Notice.

Four (4) Commissioners were present: Patrick Gribbin, David Brenner, James Gramigna, and Gilbert Lugossy. Commissioner Joseph Zalescik was absent.

Motion by Commissioner Brenner, second by Commissioner Gramigna, to approve the minutes of the July 9, 2018 Board Meeting. Motion carried. 4 YES votes.

The Board met with Jacqueline DePietto of DePietto & DePietto, Accounting and Tax Services, to conduct a review of the annual report of the District Financial Statements and Supplementary Information for the year ending December 31, 2017 (Pages 2-48).

The review conducted a discussion on the sections of the report entitled "General Comment and Recommendations".

Also reviewed was the letter dated August 7, 2018 from the audit for information purposes.

The Auditor stated that there were no significant findings or discrepancies and have issued an unqualified opinion on the District financial statements.

Also reviewed was the Audit questionnaire for Fire District Audits.

The Board members signed the Local Authorities Group Affidavit Form – Audit Review Certification as required by the New Jersey Local Finance Board.

Commissioner Gramigna moved with a second from Commissioner Brenner to approve and adopt Resolution No. 18-004 pertaining to the 2017 Audit: Resolution to submit to the New Jersey Local Finance Board the Group Affidavit and a copy (a certified trio copy of Resolution No. 18-004). Resolution Adopted 4 Yes votes, 1 Absent.

Motion by Commissioner Lugossy second by Commissioner Gramigna to authorize payment of the District bills submitted, upon review by the Treasurer. Motion carried. 4 YES votes.

Secretary Lugossy reported receipt of the following:

- A. Check dated June 7, 2018 from EMC – Electric Markey Connection in the amount of \$103.77
- B. Check dated July 9, 2018 from Hamilton Fire District No.8 in the amount of \$58.13
- C. Check dated July 17, 2018 from Hamilton Fire District No.7 in the amount of \$57.02
- D. Check dated July 25, 2018 from Verizon Wireless in amount of \$1,343.92
- E. Check dated July 31, 2018 from Township of Hamilton in the amount of \$2,000.00

F. Check dated August 6, 2018 from Hamilton Fire District No.6 in the amount of \$109.48

Motion by Commissioner Brenner second by Commissioner Lugossy to approve the Otis Elevator Company service contract for a one-year period effective August 1, 2018 at a cost of \$2,559.50. Motion carried. 4 Yes votes.

The Treasurer reported stated the receipt of the District Fire Tax from the Township of Hamilton for the third quarter on July 30, 2018 in the amount of \$1,120,357.25.

The financial report for the month of July 2018 indicated total income for the month amounted to \$1,124,182.25 and total expenses of \$259,820.11. The balance in the PNC bank checking account as of July 31, 2018, was \$1,328,655.73 and \$321,653.64 in the PNC money market account. Balance in the PNC payroll account is \$151,655.73

Motion by Commissioner Lugossy second by Commissioner Gramigna to accept the Treasurer report. Motion carried. 4 yes votes.

Captain Ferd Mather reported that District and Rusling Hose Company personnel responded to 103 incidents during the month of July 2018:

- 11 fires
- 1 Overpressure rupture, explosion, overheat, no fire
- 35 rescues and EMS
- 7 hazardous condition, no fire
- 4 service call
- 12 good intent calls
- 27 false alarm/ false calls
- 1 special incident type.

The Board agreed to hold the September Board Meeting on September 17, 2018 at 7 p.m..

Motion by Commissioner Gramigna second by Commissioner Brenner to adjourn the meeting at 7:55 PM. Motion carried. 4 yes votes.

Respectfully submitted,  
Gilbert W. Lugossy Secretary