

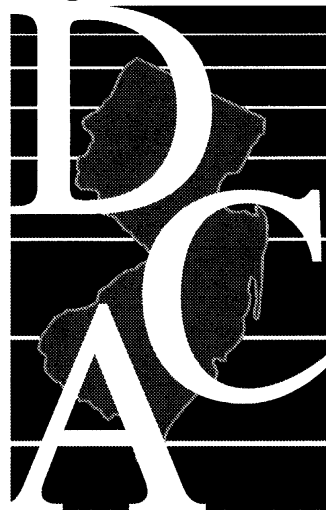
2013

Hamilton Township

Fire District No. 3

Fire District Budget

Department Of



Community
Affairs

Division of Local Government Services

2013

HAMILTON TOWNSHIP

FIRE DISTRICT NO. 3 BUDGET

FISCAL YEAR: From January 1, 2013 to December 31, 2013

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ **Date:** _____

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: _____ **Date:** _____

PREPARER'S CERTIFICATION

2013

HAMILTON TOWNSHIP

FIRE DISTRICT NO. 3 BUDGET

FISCAL YEAR: From January 1, 2013 to December 31, 2013

It is hereby certified that the Fire District No. 3 Budget, including both the Annual Budget and the Supplemental Schedules appended hereto, represents the Board of Commissioners' resolve with respect to statute in that; all estimates of revenues, including the amount to be raised by taxation to support the district budget, are reasonable, accurate and correctly stated, all items of appropriation are properly set forth and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Fire District No. 3.

It is further certified that all proposed budgeted amounts and totals are correct. Also I, hereby, provide reasonable assurance that all assertions contained herein are accurate and all Supplemental Schedules required are completed and attached.

Preparer's Signature:			
Name:	Thomas T. Gribbin		
Title:	Fire Chief		
Address:	13 Rennie Street Hamilton, NJ 08610-5446		
Phone Number:	609-392-1710	Fax Number:	609-392-3403
E-mail address	tgribbin@htfd3.org		

**PREPARER'S CERTIFICATION
OTHER ASSETS**

2013

HAMILTON TOWNSHIP

FIRE DISTRICT NO. 3 BUDGET

FISCAL YEAR: From January 1, 2013 to December 31, 2013

It is hereby certified that operating appropriations as reported in this annual budget, included on Supplemental Schedule Page SS-6, for the acquisition of Other Assets not included as Capital Outlays are Non-Bondable Assets. The Board of Commissioners has determined that the aforementioned Other Asset appropriation(s) do not meet the criteria for bonding pursuant to the Local Bond Law (N.J.S.A 40A: 2-1 et. seq.) and more specifically, as it pertains to the expected useful life of the asset, pursuant to N.J.S.A 40A:2-21.

It is further certified that the Other Asset appropriation(s) as reported above herein have been determined not to be Capital Assets pursuant to N.J.S.A 40A:14-84 and 40A:14-85. Therefore the election has been made to treat such Other Assets as Operating Appropriations: Current Operating Expenses, pursuant to N.J.S.A 40A: 14-78.6.

Preparer's Signature:			
Name:	Thomas T. Gribbin		
Title:	Fire Chief		
Address:	13 Rennie Street Hamilton, NJ 08610-5446		
Phone Number:	609-392-1710	Fax Number:	609-392-3403
E-mail address	tgribbin@htfd3.org		

APPROVAL CERTIFICATION

2013

HAMILTON TOWNSHIP

FIRE DISTRICT NO. 3 BUDGET

FISCAL YEAR: From January 1, 2013 to December 31, 2013

It is hereby certified that the Fire District No. 3 Budget, including Supplemental Schedules appended hereto, are a true copy of the Annual Budget approved by resolution by the Board of Commissioners of the Hamilton Township Fire District No. 3, at an open public meeting, held pursuant to N.J.A.C. 5:31-2.4, on the 12 day of November, 2012

It is further certified that the recorded vote appearing in the resolution represents a not less than a majority of the full membership of the Board of Commissioners thereof.

Secretary's Signature:			
Name:	Gilbert W. Lugossy		
Title:	Secretary		
Address:	13 Rennie Street Hamilton, NJ 08610-5446		
Phone Number:	609-392-1710	Fax Number:	609-392-3403
E-mail address	N/A		

2013 Fire District Information

Please fill out the following information regarding this Fire District:

Name of Fire District:	HAMILTON TOWNSHIP FIRE DISTRICT NO. 3		
Address:	13 RENNIE STREET		
City, State, Zip:	HAMILTON	NJ	08610-5446
Phone Number: (ext)	609-392-1710	Fax:	609-392-3403

Preparer's Name:	THOMAS T. GRIBBIN		
Preparer's Address:	13 RENNIE STREET		
City, State, Zip:	HAMILTON	NJ	08610-5446
Preparer's #: (ext.)	609-392-1710	Fax:	609-392-3403
Preparer's Cell #:	609-847-1982		
Preparer's E-mail:	TGRIBBIN@HTFD3.ORG		

Chairman:	JOSEPH ZALESCIK		
Phone Number: (ext.)	609-392-1710	Fax:	609-392-3403
E-mail:	JZALESCIK@HTFD3.ORG		

Secretary/ Treasurer:	GILBERT W. LUGOSSY		
Phone Number: (ext.)	609-392-1710	Fax:	609-392-3403
E-mail:	N/A		

Name of Auditor:	JACQUELINE N. DEPIETTO, CPA		
Name of Firm:	DEPIETTO & DEPIETTO, LLC		
Address:	88 PADDOCK WAY		
City, State, Zip:	HOLLAND	PA	18966
Phone Number: (ext.)	215-579-2916	Fax:	215-701-1854
E-mail:	JACKIE@DEPIETTO.COM		

Membership of Board of Commissioners (Full Name)	Title
JOSEPH ZALESCIK	CHAIRMAN
GILBERT LUGOSSY	SECRETARY
DAVID BRENNER	TREASURER
JAMES GRAMIGNA	COMMISSIONER
PATRICK GRIBBIN	COMMISSIONER

**State of New Jersey
New Jersey Department of Community Affairs
Division of Local Government Services**

2013 FIRE DISTRICT BUDGET

TRANSMITTAL PACKAGE

Submit all budget related material in one package to: *Division of Local Government Services, Bureau of Authority Regulation, 101 South Broad Street, P.O. Box 803, Trenton, NJ 08625-0803.*
Check the boxes of items that are included in budget. Please do not submit more copies than required.

2013 Fire District Budget Document

- 2 copies of the entire budget workbook, including Budget Pages, Supplemental Sheets, and Levy Cap Calculation Sheets
- Pages 1a, 1b, and 1c, with signature blocks filled in along with mailing address, phone number, fax number, and e-mail address.
- Resolution of the Fire District Commissioners is attached with properly recorded vote
- Proposed hearing date for adoption of Budget reflected in Fire District Budget Resolution
- Fire District Budget Resolution is signed with original hand written signature
- Completed Budget Message including a description of capital items budgeted along with payment method indicated, as well as an outline of referendum requests, if necessary
- Certification of New Construction/Improvements/Partial Assessments (CNC-3)

Miscellaneous Revenues and Operating Grant Revenues

- Supporting documentation to substantiate all revenues

Amount to be Raised by Taxation

- Amount shown on Budget Page 5 does not exceed the allowable amount on LC-1 and equals the amount reflected in the Fire District Budget Resolution for the Proposed Budget and the amount approved by the Director for the Adopted Budget

Capital Outlays (Budget Page 9)

- Supporting documentation reflecting the date of election held and recorded vote on the acquisition of capital assets has been submitted

2013 FIRE DISTRICT BUDGET

TRANSMITTAL PACKAGE (page 2)

Supplemental Schedules

- The beginning Unrestricted and Restricted Fund Balances agree to the December 31, 2010 Fire District Audit Report
- The debt service schedules include the date of voter approval along with the date of findings received from the Local Finance Board

Length of Service Award Program (LOSAP) - (If applicable)

- Page 3 has been completed
- The amount of the contribution is shown on Page 8.

Official's Signature:			
Name:	Gilbert W. Lugossy		
Title:	Secretary		
Address:	13 Rennie Street Hamilton, NJ 08610-5446		
Phone Number:	609-392-1710	Fax Number:	609-392-3403
E-mail address	N/A		

2013 BUDGET RESOLUTION

HAMILTON TOWNSHIP

FIRE DISTRICT NO. 3

FISCAL YEAR: From January 1, 2013 to December 31, 2013

WHEREAS, the Annual Budget for the Hamilton Township Fire District No. 3 for the fiscal year beginning January 1, 2013 and ending December 31, 2013 has been presented before the Board of Commissioners of the Fire District No. 3 at its open public meeting of **November 12, 2012**; and

WHEREAS, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.) *Include the following as appropriate: [includes a proposed public referendum in the amount of \$0 in excess of the allowable amount to be raised by taxation] [includes a proposed public referendum in the amount of \$0 as an appropriation from restricted fund balance to be used as a budget revenue]; and,*

WHEREAS, the Annual Budget as introduced reflects Total Revenues of **\$3,923,822**, which includes amount to be raised by taxation of **\$3,649,934** and Total Appropriations of **\$3,923,822**; and

WHEREAS, the amount to be raised by taxation to support the district budget, shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District No. 3 has taken into account the assessed valuation of taxable property in the Fire District No. 3,

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District No. 3, at an open public meeting held on November 12, 2012 that the Annual Budget, including appended Supplemental Schedules, of the Hamilton Township Fire District No. 3 for the fiscal year beginning January 1, 2013 and ending December 31, 2013 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Fire District No. 3's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of Hamilton Township Fire District No. 3 will consider the Annual Budget for adoption on **January 14, 2013**.

(Secretary's Signature)

(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Joseph Zalescik				
Gilbert Lugossy				
David Brenner				
Patrick Gribbin				
James Gramigna				

2013 BUDGET MESSAGE

HAMILTON TOWNSHIP

FIRE DISTRICT NO. 3

FISCAL YEAR: From January 1, 2013 to December 31, 2013

1. Complete a brief statement on the 2013 proposed Annual Budget and make comparison to the current year's adopted budget. Explain significant increases or decreases, if any.

The 2013 Total Appropriation has decreased from \$6,482,562 to 3,897,636. The reason for the decrease is that Hamilton Township Fire District No. 3 had entered into a shared service agreement with several other Fire Departments throughout Mercer County. Fire District No. 3 was awarded a Regional FEMA Assistance to Firefighters Grant. The grant was to purchase new communications equipment for all of the Counties Fire Apparatus and Personnel. The Mercer County Government has agreed to build the infrastructure of a new County Wide Communications System for Interoperability. Each Fire Department was responsible for the purchase of their subscriber units for the system. Subscriber units are Mobile Radios, Portable Radios, etc. Fire Departments have the unique opportunity to apply for a FEMA Grant to pay for such equipment. Under FEMA rules one Fire Department, District or Municipality has to be the Fiduciary Agent and manage the grant. Hamilton Township Fire District No. 3 agreed to be the Fiduciary Agency with me, Fire Chief Thomas Gribbin, as the Grant Manager. The Total Budget for the Regional FEMA Grant is \$2,831,627. The regional grant was awarded in March of 2012. The Federal Government (FEMA) funded their share of \$2,265,302. The other Mercer County Fire Departments paying their shares of \$542,227. Hamilton Fire District No. 3 was responsible for our share of \$23,753.60. **Fire District 3 anticipates a higher return on interest due to the amount of money collected from other participating agencies that were part of the Regional Assistance to Firefighters grant.**

2. Complete a brief statement describing the impact the proposed Annual Budget will have on the Amount to be Raised by Taxation to support the district budget and on the Restricted and Unreserved Fund Balance(s). Explain increases or decreases in the tax rate and utilization of fund balances. **If unreserved fund balance is reduced by more than 10%, explain the projected impact on the following year's budget.**

Hamilton Township Fire District No. 3 had a decrease in the aggregate assessed value of the Fire District caused by a property tax appeal by the PSE&G Company. Fire District No. 3 will utilize \$60,000 from the Unreserved Fund Balance to minimize the impact on the 2013 and budget. This will have no impact on the 2014 Budget.

3. Include a statement explaining how the District is complying with the Property Tax Levy Cap. The statement must explain reasons for exceeding the Levy Cap and identify the appropriations that caused the district to exceed the Levy Cap, and how they are being addressed by a referendum.

Hamilton Township Fire District No. 3 will not exceed the 2% Levy Cap in 2013. Due to a decrease in the aggregate assessed value of the Fire District caused by a property tax appeal by the PSE&G Company, The Fire District will be forced to use \$60,000 from the Unreserved Fund Balance to avoid exceeding the 2% Levy Cap.

4. If the District plans to pass a Resolution for the Release of Restricted Fund Balance, explain the reason and purposes of the appropriation

N/A

- 5. Complete a brief statement on the Annual Budget's proposed capital appropriations and payment methods, including debt service for the proposed budget year and for future years.

Our debt service includes a bank loan for the purchase of our Ladder Truck. The truck was purchased in 2005. The Purchase combined the services of 2 trucks into 1, thus eliminating the need for additional personnel to man the extra truck. The loan is a 10 year loan. The 2013 budget will pay for year 8 or 10. Total Principal payment for the 2013 budget is \$84,202 and the total Interest payment for the 2013 budget is \$9,359. The total impact to the 2012 Budget for Capital Appropriations is \$93,561.

- 6. If the proposed Annual Budget contains an amount for a Cash Deficit of the Preceding Year, pursuant to N.J.S.A 40A:14-78.6, then an explanation as to reasons for occurrence must be disclosed.

There is no cash deficit.

- 7. Does the Annual Budget appropriate such sums as it may deem necessary for the purchase of first aid, ambulance, rescue, or other emergency vehicles, equipment, supplies and materials for use by a duly incorporated association, pursuant to N.J.S.A 40A:14-85.1? If so, detail the organization(s) incorporated name and amounts.

Fire District 3 budgets \$3,000 annually for Medical Supplies used when responding as first responders on EMS incidents. The Fire District does not transport patients or purchase EMS vehicles. Hamilton Township Fire District No. 3 **IS NOT A DULY INCORPORATED FIRST AID OR RESCUE SQUAD**. We are a Fire Department that provides first responder assistance to our residents and local Ambulance Company (RWJ at Hamilton).

- 8. Complete the following based on the municipal assessor's latest information, pursuant to N.J.S. 54:4-35:

7a. Total Assessed Valuation of District	\$410,004,050
7b. Proposed Tax Rate per \$100 of Assessed Valuation	\$.00890

- 9. Is the fire district providing for a first year funding appropriation to establish a length of service award program (LOSAP) in this year's budget, subject to public referendum thereof?

No:	<input checked="" type="checkbox"/>	Yes:	<input type="checkbox"/>	If yes, how much is appropriated?	\$
-----	-------------------------------------	------	--------------------------	-----------------------------------	----

If the public question is defeated, is the Board of Commissioners aware that the budget must be amended to delete the LOSAP appropriation amount and that the Amount to be Raised by Taxation to Support the Budget must be reduced by a like amount?

No:	<input type="checkbox"/>	Yes:	<input checked="" type="checkbox"/>
-----	--------------------------	------	-------------------------------------

2013 FIRE DISTRICT BUDGET

Hamilton Township Fire District # 3 (Mercer)

----ANTICIPATED REVENUES----

----FUND BALANCE UTILIZED----	CROSS REF.	2013 PROPOSED BUDGET	2012 CURRENT YEAR FINAL BUDGET
-----	----	-----	-----
UNRESTRICTED FUND BALANCE	* A-1 *	\$60,000 *	\$3,662 *
RESTRICTED FUND BALANCE	* A-2 *	\$0 *	\$0 *
TOTAL FUND BALANCE UTILIZED	* R-1 *	\$60,000 *	\$3,662 *
		=====	=====

----MISCELLANEOUS ANTICIPATED REVENUES----	CROSS REF.	2013 PROPOSED BUDGET	2012 CURRENT YEAR FINAL BUDGET
-----	----	-----	-----
SHARED SERVICES (N.J.S.A. 40A:65-1 et seq.)	* *	\$0 *	\$0 *
JOINT PURCHASING AGRMNTS. (N.J.S. 40A:10 & 11)	* *	\$0 *	\$0 *
EMERGENCY ASSISTANCE (N.J.S. 40A:14-26)	* *	\$0 *	\$0 *
MUNICIPAL ASSISTANCE (N.J.S. 40A:14-34)	* *	\$0 *	\$0 *
MUNICIPAL ASSIST. - ADJOIN. (N.J.S. 40A:14-35)	* *	\$0 *	\$0 *
CONTRACTS - VOL. FIRE CO. (N.J.S. 40A:14-68)	* *	\$0 *	\$0 *
LEASES - LOCAL MUNICIPALITY (N.J.S. 40A:14-83)	* *	\$0 *	\$0 *
RENTAL INCOME	* *	\$0 *	\$0 *
SALE OF ASSETS	* A-3 *	\$0 *	*
INTEREST ON INVESTMENTS AND DEPOSITS	* A-4 *	\$5,000 *	\$5,000 *
OTHER REVENUE	* A-5 *	\$54,000 *	\$52,500 *
TOTAL MISCELLANEOUS REVENUES ANTICIPATED	* R-2 *	\$59,000 *	\$57,500 *
		=====	=====

2013 FIRE DISTRICT BUDGET

Hamilton Township Fire District # 3 (Mercer)

----ANTICIPATED REVENUES----

----OPERATING GRANT REVENUE---- -----	CROSS REF. ----	2013 PROPOSED BUDGET -----	2012 CURRENT YEAR FINAL BUDGET -----
SUPPLEMENTAL FIRE SERV. ACT (P.L. 1985, c. 295)	* * *	\$14,198	\$14,000 *
OTHER GRANTS & ENTITLEMENTS	* A-6 *	\$0 *	\$2,366,965 *
TOTAL OPERATING GRANT REVENUE	* R-3 *	\$14,198	\$2,380,965 *
		=====	=====

MISCELLANEOUS REVENUES OFFSET WITH APPROPRIATIONS:

	CROSS REF. ----	2013 PROPOSED BUDGET -----	2012 CURRENT YEAR FINAL BUDGET -----
UNIFORM FIRE SAFETY ACT (P.L. 1983. c. 383)			
RESERVES UTILIZED	* * *	\$0 *	\$0 *
ANNUAL REGISTRATION FEES	* * *	\$0 *	\$0 *
PENALTIES AND FINES	* * *	\$0 *	\$0 *
OTHER REVENUES	* * *	\$0 *	\$0 *
TOTAL UNIFORM FIRE SAFETY ACT REVENUES	* A-7 *	\$0 *	\$0 *
OTHER REVENUES OFFSET WITH APPROPRIATIONS	* A-8 *	\$0 *	\$542,227 *
TOTAL REVENUES OFFSET WITH APPROPRIATIONS	* R-4 *	\$0 *	\$542,227 *
TOTAL REVENUES AND FUND BALANCE UTILIZED (R-1 + R-2 + R-3 + R-4)	* B-1 *	\$133,198 *	\$2,984,354 *
AMOUNT TO BE RAISED BY TAXATION TO SUPPORT THE DISTRICT BUDGET	* R-5 *	\$3,649,983 *	\$3,511,221 *
TOTAL ANTICIPATED REVENUES (B-1 + R-5)	* B-2 *	\$3,783,181 *	\$6,495,575 *
		=====	=====

Maximum Allowable Amount to be raised by Taxation
(For Reference Purposes Only from LC1 based on
Information provided by the district- see instructions.)

\$3,649,983

Amount Over Levy Cap \$0

2013 FIRE DISTRICT BUDGET

Hamilton Township Fire District # 3 (Mercer)

----BUDGETED APPROPRIATIONS----

----OPERATING APPROPRIATIONS----

**-----
----ADMINISTRATION----**

	CROSS REF.	2013 PROPOSED BUDGET	2012 CURRENT YEAR FINAL BUDGET
	-----	-----	-----
SALARY & WAGES	* A-9 *	\$38,720	\$38,720 *
FRINGE BENEFITS	* A-13 *	\$0	\$0 *
OTHER EXPENSES	* A-11 *	\$32,950	\$29,250 *
		-----	-----
TOTAL ADMINISTRATION	* E-1 *	\$71,670	\$67,970 *
		=====	=====

**-----
----COST OF OPERATIONS & MAINTENANCE----**

	CROSS REF.	2013 PROPOSED BUDGET	2012 CURRENT YEAR FINAL BUDGET
	-----	-----	-----
SALARY & WAGES	* A-10 *	\$2,081,269	\$1,988,121 *
FRINGE BENEFITS	* A-14 *	\$995,501	\$998,352 *
OTHER EXPENSES	* A-12 *	\$538,180	\$3,344,571 *
		-----	-----
TOTAL COST OF OPERATIONS & MAINTENANCE	* E-2 *	\$3,614,950	\$6,331,044 *
		=====	=====

2013 FIRE DISTRICT BUDGET

Hamilton Township Fire District # 3 (Mercer)

----BUDGETED APPROPRIATIONS----

----OPERATING APPROPRIATIONS----

----OPERATING APPROPRIATIONS OFF-SET---- WITH REVENUES	CROSS REF.	2013 PROPOSED BUDGET	2012 CURRENT YEAR FINAL BUDGET
-----	-----	-----	-----
SALARY & WAGES	* A-15 *	\$0 *	* *
FRINGE BENEFITS	* A-16 *	\$0 *	\$0 *
OTHER EXPENSES	* A-17 *	\$0 *	\$0 *
		-----	-----
TOTAL APPROPRIATIONS OFFSET WITH REVENUES	* E-3 *	\$0 *	\$0 *
		=====	=====

----APPROPRIATIONS FOR DULY INCORPORATED---- FIRST AID/RESCUE SQUAD ASSOC. (N.J.S. 40A:14-85.1)	CROSS REF.	2013 PROPOSED BUDGET	2012 CURRENT YEAR FINAL BUDGET
-----	-----	-----	-----
VEHICLES	* *	\$0 *	\$0 *
EQUIPMENT	* *	\$0 *	\$0 *
MATERIALS & SUPPLIES	* *	\$3,000 *	\$3,000 *
		-----	-----
TOTAL APPROPRIATIONS FOR DULY INCORP. FIRST AID/RESCUE SQUAD ASSOC.	* E-4 *	\$3,000 *	\$3,000 *
		=====	=====

2013 FIRE DISTRICT BUDGET

Hamilton Township Fire District # 3 (Mercer)

----BUDGETED APPROPRIATIONS----

----DEFERRED CHARGES---- -----	CROSS REF. -----	2013 PROPOSED BUDGET -----	2012 CURRENT YEAR FINAL BUDGET -----
EMERGENCY APPROPRIATIONS (N.J.S. 40A:14-78.14)			
(1)	* *	\$0 *	\$0 *
(2)	* *	\$0 *	\$0 *
(3)	* *	\$0 *	\$0 *
OTHER DEFERRED CHARGES - (List & Cite Statute)			
(1) Declared State of Emergency (N.J.S. 40A:4-45.45 10b)	* *	n/a *	\$0 *
(2)	* *	\$0 *	\$0 *
(3)	* *	\$0 *	\$0 *
TOTAL DEFERRED CHARGES	* E-5 *	\$0 * =====	\$0 * =====

----DEFICITS FROM OPERATIONS---- -----	CROSS REF. -----	2013 PROPOSED BUDGET -----	2012 CURRENT YEAR FINAL BUDGET -----
CASH DEFICIT OF PRECEEDING YEAR (N.J.S. 40A:14-78.6)	* E-6 *	\$0 * =====	\$0 * =====

LENGTH OF SERVICE AWARD PROGRAM (LOSAP) - CONTRIBUTION (P.L. 1997, c. 388)	CROSS REF. -----	2013 PROPOSED BUDGET -----	2012 CURRENT YEAR FINAL BUDGET -----
	* E-7 *	\$0 * =====	\$0 * =====

2013 FIRE DISTRICT BUDGET

Hamilton Township Fire District # 3

----BUDGETED APPROPRIATIONS----

----CAPITAL APPROPRIATIONS----

2013 PROPOSED BUDGET	2012 CURRENT YEAR FINAL BUDGET
-----	-----

CAPITAL IMPROVEMENTS (N.J.S. 40A:14-84)

List Project Separately	Date of Voter Approva	Asset Type	Affirmative Vote %		
(1)		Asset Type (Select) *	*	\$0 *	\$0 *
(2)		Asset Type (Select) *	*	\$0 *	\$0 *
(3)		Asset Type (Select) *	*	\$0 *	\$0 *
(4)		Asset Type (Select) *	*	\$0 *	\$0 *
(5)		Asset Type (Select) *	*	\$0 *	\$0 *
(6)		Asset Type (Select) *	*	\$0 *	\$0 *

DOWN PAYMENTS (N.J.S. 40A:14-85)

List Separately Project	Date of <u>LFB</u> Approval	Date of <u>Voter</u> Approval	Affirmative Vote %		
(1)		Asset Type (Select) *	*	\$0 *	\$0 *
(2)		Asset Type (Select) *	*	\$0 *	\$0 *
(3)		Asset Type (Select) *	*	\$0 *	\$0 *
(4)		Asset Type (Select) *	*	\$0 *	\$0 *
(5)		Asset Type (Select) *	*	\$0 *	\$0 *

Total Capital Improvements/Down Payments

* **C-1** * ----- \$0 * ----- \$0 *

RESERVE FOR FUTURE CAPITAL OUTLAYS

* **C-2** * ----- \$0 * ----- \$0 *

TOTAL CAPITAL APPROPRIATIONS

(C-1 + C-2)

* **E-8** * ===== \$0 * ===== \$0 *

Capital Appropriations offset with Restricted Fund
 Capital Appropriations offset with Grants
 Capital Appropriations offset with Unrestricted Fund

2013 FIRE DISTRICT BUDGET

Hamilton Township Fire District # 3 (Mercer)

----BUDGETED APPROPRIATIONS----

----DEBT SERVICE FOR CAPITAL----

----APPROPRIATIONS----

----PRINCIPAL PAYMENTS----

	CROSS REF.	2013 PROPOSED BUDGET	2012 CURRENT YEAR FINAL BUDGET
GENERAL OBLIGATION BONDS	* P-1 *	\$0	\$0
BOND ANTICIPATION NOTES	* P-2 *	\$0	\$0
CAPITAL LEASES	* P-3 *	\$0	\$0
INTERGOVERNMENTAL LOANS	* P-4 *	\$0	\$0
OTHER BONDS OR NOTES	* P-5 *	\$84,202	\$81,107
TOTAL PRINCIPAL PAYMENTS	* D-1 *	<u>\$84,202</u>	<u>\$81,107</u>

----INTEREST PAYMENTS----

	CROSS REF.	2013 PROPOSED BUDGET	2012 CURRENT YEAR FINAL BUDGET
GENERAL OBLIGATION BONDS	* I-1 *	\$0	\$0
BOND ANTICIPATION NOTES	* I-2 *	\$0	\$0
CAPITAL LEASES	* I-3 *	\$0	\$0
INTERGOVERNMENTAL LOANS	* I-4 *	\$0	\$0
OTHER BONDS OR NOTES	* I-5 *	\$9,359	\$12,454
TOTAL INTEREST PAYMENTS	* D-2 *	<u>\$9,359</u>	<u>\$12,454</u>
TOTAL DEBT SERVICE APPROPRIATIONS (D-1 + D-2)	* E-9 *	<u>\$93,561</u>	<u>\$93,561</u>

TOTAL BUDGETED APPROPRIATIONS (E-1 + E-2 + E-3 + E-4 + E-5 + E-6 + E-7 + E-8+ E-9)	* B-2 *	<u>\$3,783,181</u>	<u>\$6,495,575</u>
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2013 FIRE DISTRICT BUDGET

Hamilton Township Fire District # 3 (Mercer)

----BUDGETED APPROPRIATIONS----

		2013 Proposed Budget Amount Requested	2012 Final Budget	
----Summary of Referendum Line Items----		SS Page Number		
Insert new rows here				
			\$0	\$0
TOTAL Referendum Line Items		\$0	\$0	

Tax Levy Requested minus Maximum Allowable Levy \$0
As this page is adjusted this amount changes should = \$0
(For Reference Purposes Only - from LC1 based on
Information provided by the district- see instructions.)

		2013 Proposed Budget Amount Requested	2012 Final Budget
----Summary of Release of Restricted Fund Balance Referendum Line Items----			
Insert new rows here			
TOTAL of Release of Restricted Fund Balance		\$0	\$0

2013 ADOPTION CERTIFICATION

HAMILTON TOWNSHIP

FIRE DISTRICT NO. 3

FISCAL YEAR: From January 1, 2013 to December 31, 2013

It is hereby certified that the Fire District No. 3 Budget annexed hereto is a true copy of the Budget adopted by the Board of Commissioners of the Hamilton Township Fire District No. 3, pursuant to N.J.A.C. 5:31-2.4, on the 23rd day of January, 2013.

Official's Signature:			
Name:	Gilbert W. Lugossy		
Title:	Secretary		
Address:	13 Rennie Street Hamilton, NJ 08610-5446		
Phone Number:	609-392-1710	Fax Number:	609-392-3403
E-mail address	N/A		

2013 ADOPTED BUDGET RESOLUTION

HAMILTON TOWNSHIP

FIRE DISTRICT NO. 3

FISCAL YEAR: From January 1, 2013 to December 31, 2013

WHEREAS, the Annual Budget for the Hamilton Township Fire District No. 3 for the fiscal year beginning January 1, 2013 and ending December 31, 2013 has been presented for adoption before the Board of Commissioners of the Hamilton Township Fire District No. 3 at its open public meeting of **January 23, 2013**; and

WHEREAS, the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the adopted budget is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.)*[include as appropriate: includes a proposed public referendum in the amount of \$0 in excess of the allowable amount to be raised by taxation] [includes a proposed public referendum in the amount of \$0 as an appropriation from restricted fund balance to be used as a budget revenue]*; and,

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of **\$3,783,181**, which includes amount to be raised by taxation of **\$3,649,983** and Total Appropriations of **\$3,783,181**; and

WHEREAS, an election shall be held annually on the third Saturday of February in each established fire district to determine the amount of money to be raised by taxation for the ensuing year.

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Hamilton Township Fire District No. 3, at an open public meeting held on **January 23, 2013** that the Annual Budget of the Hamilton Township Fire District No. 3 for the fiscal year beginning January 1, 2013 and ending December 31, 2013 is hereby adopted and, [subject to the proposed referendum being approved by 50 percent of the voters] shall constitute appropriations for the purposes stated and authorization of Total Revenues of **\$3,783,181**, which includes amount to be raised by taxation of **\$3,649,983** and Total Appropriations of **\$3,783,181**; and,

BE IT FURTHER RESOLVED, that the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and,

BE IT FURTHER RESOLVED, that an annual election shall be held on the third Saturday of February to determine the amount of money to be raised by taxation for the ensuing year. The results of which shall be subsequently certified to the Division and the Municipal Assessor.

(Secretary's Signature)

(Date)

Board of Commissioners Recorded Vote

Member	Aye	Nay	Abstain	Absent
Joseph Zalescik				
Gilbert Lugossy				
David Brenner				
Patrick Gribbin				
James Gramigna				

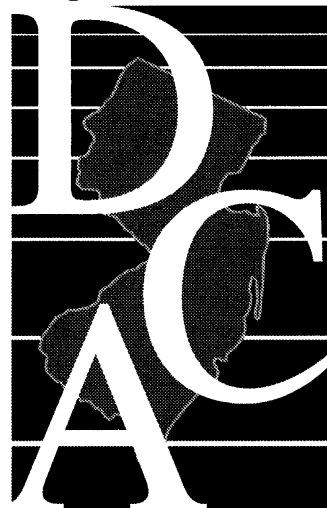
2013

Hamilton Township

Fire District No. 3

Supplemental Schedules

Department Of



Community
Affairs

Division of Local Government Services

2013 FIRE DISTRICT BUDGET

Hamilton Township Fire District # 3 (Mercer)

-----SUPPLEMENTAL SCHEDULES-----

----UNRESTRICTED FUND BALANCE----	CROSS REF.	2013 PROPOSED BUDGET
-----	-----	-----
(1) BEGINNING BALANCE JAN. 1, 2012	* AUDIT *	\$699,084 *
(2) UTILIZED IN CURRENT YEAR'S ADOPTED BUDGET	* *	\$3,662 *
(3) PROPOSED BALANCE AVAILABLE (Line 1 - Line 2)	* *	\$695,422 *
(4) ESTIMATED RESULTS OF OPERATIONS IN CURRENT BUDGET	* *	
(5) ANTICIPATED BALANCE - DEC. 31, 2012 (Line 3 + Line 4)	* *	\$695,422 *
(6) UTILIZED IN PROPOSED BUDGET - 2013	* A-1 *	\$60,000 *
(7) PROPOSED BALANCE AFTER UTILIZATION IN 2013 BUDGET (Line 5 - Line 6)	* *	\$635,422 *

----RESTRICTED FUND BALANCE----	CROSS REF.	2013 PROPOSED BUDGET
-----	-----	-----
(8) BEGINNING BALANCE JAN. 1, 2012	* AUDIT *	
(9) Utilized in Current Year's Adopted Budget	* *	
(10) PROPOSED BALANCE AVAILABLE (Line 8 - Line 9)	* *	
(11) Estimated Results of Operations in Current Budget	* *	
(12) ANTICIPATED BALANCE - DEC. 31, 2012 (Line 10 + Line 11)	* *	
(13) A. Used in Proposed Budget for Capital Purposes (Page 9) *	A-2 *	
B. Release Referendum Resolution (Page 10A)	* *	
Total Proposed Use of Restricted Fund Balance		
(14) PROPOSED BALANCE AFTER UTILIZATION IN 2013 BUDGET (Line 12 - Line 13A - 13B)	* *	

2013 FIRE DISTRICT BUDGET

Hamilton Township Fire District # 3 (Mercer)

----SUPPLEMENTAL SCHEDULES----

----SALE OF ASSETS----

			2013 PROPOSED SALE VALUE
	CROSS REF.	PURCHASE BASIS	
DESCRIPTION OF ASSET (list individually)	-----	-----	-----
(1)	* *		* *
(2)	* *		* *
(3)	* *		* *
TOTAL SALE OF ASSETS	* A-3 *	=====	=====

**----INTEREST ON INVESTMENTS----
AND DEPOSITS (N.J.S.A. 40A:5-15.1)**

		2013 PROPOSED BUDGET	2012 CURRENT YEAR'S FINAL BUDGET
	CROSS REF.	-----	-----
INVESTMENTS/ACCOUNTS (List Each)	-----	-----	-----
(1) Investments	* *	\$5,000	\$5,000
(2)	* *		
(3)	* *		*
(4)	* *		
(5)	* *		*
(6)	* *		
(7)	* *		*
TOTAL INTEREST ON INVESTMENTS AND DEPOSITS	* A-4 *	=====	=====
		\$5,000	\$5,000

----OTHER REVENUE----

		2013 PROPOSED BUDGET	2012 CURRENT YEAR'S FINAL BUDGET
	CROSS REF.	-----	-----
LIST IN DETAIL:	-----	-----	-----
(1) Miscellaneous Rebates & Tower Rental	* *	\$54,000	\$52,500
(2)	* *		
(3)	* *		*
(4)	* *		*
(5)	* *		*
TOTAL OTHER REVENUE	* A-5 *	=====	=====
		\$54,000	\$52,500

2013 FIRE DISTRICT BUDGET

Hamilton Township Fire District # 3 (Mercer)

-----SUPPLEMENTAL SCHEDULES-----

**----OTHER GRANTS &----
ENTITLEMENTS**

CROSS REF. -----	2013 PROPOSED BUDGET -----	2012 CURRENT YEAR'S FINAL BUDGET -----
------------------------	-------------------------------------	--

LIST IN DETAIL:

(1)	*	*	*		*
(2) Assistance to Firefighters Grant (Local)	*	*	*	\$49,638	*
(3) Assistance to Firefighters Grant (Regional)	*	*	*	\$2,265,302	*
(4) Port Security Grant	*	*	*	\$52,025	*
(5)	*	*	*		*
(6)	*	*	*		*
(7)	*	*	*		*
(8)	*	*	*		*
(9)	*	*	*		*
TOTAL OTHER GRANTS & ENTITLEMENTS	*	A-6	*	\$2,366,965	*

**----OTHER REVENUES OFF-SET WITH----
APPROPRIATIONS**

CROSS REF. -----	2013 PROPOSED BUDGET -----	2012 CURRENT YEAR'S FINAL BUDGET -----
------------------------	-------------------------------------	--

LIST IN DETAIL:

(1) Shared Services Income (Regional AFG)	*	*	*	\$542,227	*
(2)	*	*	*		*
(3)	*	*	*		*
(4)	*	*	*		*
(5)	*	*	*		*
(6)	*	*	*		*
(7)	*	*	*		*
(8)	*	*	*		*
(9)	*	*	*		*
TOTAL OTHER REVENUES OFF-SET	*	A-8	*	\$542,227	*

PAGE SS-4

2013 FIRE DISTRICT BUDGET

Hamilton Township Fire District # 3 (Mercer)

----SUPPLEMENTAL SCHEDULES----

----ADMINISTRATION----

SALARY & WAGES (N.J.S. 40A:14-78.7)

TITLE	# of Staff	Annual Compensation	2013
			Proposed Budget
COMMISSIONERS	4	\$7,500	\$30,000
OTHER - LIST INDIVIDUALLY:			
(1) Secretary/Commissioner	1	\$8,720	\$8,720
(2)			
(3)			
(4)			
(5) Appendix brought forward	AP-1		
TOTAL ADMINISTRATION S&W	A-9		\$38,720

----COST OF OPERATIONS & MAINTENANCE----

SALARY & WAGES (N.J.S. 40A:14-78.7)

TITLE	# of Staff	Annual Compensation	2013
			Proposed Budget
LIST INDIVIDUALLY:			
(1) Firefighters	17	Varies	\$2,081,269
(2)			
(3)			
(4)			
(5) Appendix brought forward	AP-2		
TOTAL COST OF OPERATIONS S&W	A-10		\$2,081,269

----OTHER COSTS OFFSET BY REVENUES----

SALARY & WAGES (N.J.S. 40A:14-78.7)

TITLE	# of Staff	Annual Compensation	2013
			Proposed Budget
LIST INDIVIDUALLY:			
(1)			
(2)			
(3)			
(4)			
(5) Appendix brought forward	AP-3		
TOTAL Salaries Offset by Revenues	A-15		

2013 FIRE DISTRICT BUDGET

Hamilton Township Fire District # 3 (Mercer)

----Salary Expense Appendix (N.J.S.A. 40A:14-78.6)----

			2013
TITLE			
Administrative Postions (list Individually)			Proposed Budget
	# of Staff	Annual Compensation	
Insert new rows here			
TOTAL ADMINISTRATION S&W appendix			AP-1
Operation & Maintenance Postions (list Individually)			
Insert new rows here			
TOTAL COST OF OPERATIONS S&W Appendix			AP-2
Salary Offset by Revenue Postions (list Individually)			
Insert new rows here			
Total Salaries Offset By Revenue Appendix			AP-3

2013 FIRE DISTRICT BUDGET

Hamilton Township Fire District # 3 (Mercer)

-----SUPPLEMENTAL SCHEDULES----- FRINGE BENEFIT COSTS

PROPOSED BUDGET Title	2013			Total
	Administra- tion	Cost of Operation and Maintenance	Other Costs Offset by Revenue	
(1) Public Employee RS Contribution	\$0	\$2,155	\$0	
Total PERS	\$0	\$2,155	\$0	\$2,155
(2) Police & Fire RS Contribution	\$0	\$325,083	\$0	
Total PFRS	\$0	\$325,083	\$0	\$325,083
(3) Employee Group Health Insurance	\$0	\$452,897	\$0	
Total Group Health Insurance	\$0	\$452,897	\$0	\$452,897
(4) Other Fringe	\$0	\$215,366	\$0	
Total Other Fringe	\$0	\$215,366	\$0	\$215,366
TOTAL PROPOSED BUDGET	\$0	\$995,501	\$0	\$995,501
Cross Reference	A-13	A-14	A-16	

FINAL BUDGET Title	2012			Total
	Administra- tion	Cost of Operation and Maintenance	Other Costs Offset by Revenue	
(1) Public Employee RS Contribution	\$0	\$3,117	\$0	
Total PERS	\$0	\$3,117	\$0	\$3,117
(2) Police & Fire RS Contribution	\$0	\$367,377	\$0	
Total PFRS	\$0	\$367,377	\$0	\$367,377
(3) Employee Group Health Insurance	\$0	\$418,198	\$0	
Total Group Health Insurance	\$0	\$418,198	\$0	\$418,198
(4) Other Fringe	\$0	\$209,660	\$0	
Total Other Fringe	\$0	\$209,660	\$0	\$209,660
TOTAL FINAL BUDGET	\$0	\$998,352	\$0	\$998,352
Cross Reference	A-13	A-14	A-16	

2013 FIRE DISTRICT BUDGET

Hamilton Township Fire District # 3 (Mercer)

-----SUPPLEMENTAL SCHEDULES-----

----ADMINISTRATION----

OTHER EXPENSES (N.J.S. 40A:14-78.6)

	2013	2012
	Proposed Budget	Current Year Final Budget
Cross Ref.		
OPERATING - (List Individually):		
(1) Elections	\$1,000	\$1,000
(2) Office Expenses	\$5,650	\$5,650
(3) Professional Services	\$26,300	\$22,600
(4) Appendix brought forward	AP-4	
CONTINGENT EXPENSES		
OTHER ASSETS - NON-BONDABLE (List Individually):		
(1)		
(2)		
(3) Appendix brought forward	AP-5	
TOTAL ADMINISTRATION OTHER EXPENSES	A-11 \$32,950	\$29,250

----COST OF OPERATIONS----

OTHER EXPENSES (N.J.S. 40A:14-78.6)

	2013	2012
	Proposed Budget	Current Year Final Budget
Cross Ref.		
OPERATING - (List Individually):		
(1) Advertising	\$750	\$750
(2) Apparatus and Equipment Maintenance & Fuel	\$43,500	\$37,000
(3) Bond Service Fees	\$280	\$280
(4) Appendix brought forward	AP-6 \$488,470	\$3,303,366
CONTINGENT EXPENSES		
OTHER ASSETS - NON-BONDABLE (List Individually):		
(1)		
(2)		
(3) Appendix brought forward	AP-7 \$5,180	\$3,175
TOTAL COST OF OPERATIONS OTHER EXPENSES	A-12 \$538,180	\$3,344,571

----Other Expenses Offset by Revenue----

OTHER EXPENSES (N.J.S. 40A:14-78.6)

	2013	2012
	Proposed Budget	Current Year Final Budget
Cross Ref.		
OPERATING - (List Individually):		
(1)		
(2)		
(3)		
(4) Appendix brought forward	AP-8	
CONTINGENT EXPENSES		
OTHER ASSETS - NON-BONDABLE (List Individually):		
(1)		
(2)		
(3) Appendix brought forward	AP-9	
TOTAL Other Expenses Offset by Revenue	A-17	

2013 FIRE DISTRICT BUDGET

Hamilton Township Fire District # 3 (Mercer)

Other Expense Appendix (N.J.S.A. 40A:14-78.6)

Use this page only if additional lines are required on the Supplemental Other Expenses
 Insert additional rows where indicated to ensure they are included in the total
 Totals will be reflected on SS-6

		Cross Ref.	2013 Proposed Budget	2012 Current Year Final Budget
ADMINISTRATION				
OPERATING (list individually)				
Insert new rows here				
Total Additional Administration Operating Expenses		AP-4		

OTHER ASSETS - NON-BONDABLE (list individually):				
Insert new rows here				
Total Additional Administration Other Assets		AP-5		

		Cross Ref.	2013 Proposed Budget	2012 Current Year Final Budget
COST OF OPERATIONS				
OPERATING - (list individually):				
Insert new rows here	Building Maintenance		\$45,540	\$25,540
	Communications		\$35,850	\$35,850
	Assistance to Firefighters Grant for Communications			\$2,831,627
	Assistance to Firefighters Grant for Training			\$52,250
	Port Security Grant for Rescue Boats			\$69,367
	Hydrant Rental		\$262,090	\$145,064
	Insurance		\$42,080	\$41,600
	Fire Prevention Activities		\$2,000	\$2,000
	Training		\$12,800	\$9,800
	Uniforms and Protective Equipment		\$21,880	\$21,880
	Utilities		\$48,485	\$52,643
Equipment Testing		\$7,000	\$7,000	
Computer Licensing & Software		\$10,745	\$8,745	
Total Additional Operating Expenses Operations		AP-6	\$488,470	\$3,303,366

OTHER ASSETS - NON-BONDABLE (list individually):				
Insert new rows here	Firefighting Equipment		\$5,180	\$3,175
Total Additional Cost of Operations Other Assets		AP-7	\$5,180	\$3,175

		Cross Ref.	2013 Proposed Budget	2012 Current Year Final Budget
OTHER EXPENSES OFFSET BY REVENUE				
OPERATING - (list individually):				
Insert new rows here				
Total Additional Operating Expenses Offset by Revenue		AP-8		

OTHER ASSETS - NON-BONDABLE (list individually):				
Insert new rows here				
Total Costs Offset by Revenue Other Assets		AP-9		

2013 FIRE DISTRICT BUDGET

Hamilton Township Fire District # 3 (Mercer)

----SUPPLEMENTAL SCHEDULES----

PRINCIPAL PAYMENTS

----DEBT SERVICE SCHEDULE----

Description	Date of Project	Date of Voter Approval	% of Approval	Date of LFB Approval	Final Budget	YEARS					
						Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	Proposed Budget	
						2012	2013	2014	2015	2016	2017
General Obligation Bonds											
Insert new rows here					*						
					*						
					*						
					*						
TOTAL PAYMENTS P-1					*						
Bond Anticipation Notes											
Insert new rows here					*						
					*						
					*						
					*						
TOTAL PAYMENTS P-2					*						
Capital Leases											
Insert new rows here					*						
					*						
					*						
					*						
TOTAL PAYMENTS P-3					*						
Intergovernmental Loans											
Insert new rows here					*						
					*						
					*						
					*						
TOTAL PAYMENTS P-4					*						
Other Bonds Or Notes											
Bank Loan Ladder Truck	6/9/05	7/31/04	91.66%	11/10/04	*	\$81,107	\$84,202	\$87,416	\$48,773		
Insert new rows here					*						
					*						
					*						
TOTAL PAYMENTS P-5					*	\$81,107	\$84,202	\$87,416	\$48,773		
Total Principal Debt Payments D-1					*	\$81,107	\$84,202	\$87,416	\$48,773		

2013 FIRE DISTRICT BUDGET

Hamilton Township Fire District # 3 (Mercer)

----SUPPLEMENTAL SCHEDULES----

----DEBT SERVICE SCHEDULE----

INTEREST PAYMENTS

					Final Budget	Proposed Budget	Projected Budget	Projected Budget	Projected Budget	Projected Budget
					2012	2013	2014	2015	2016	2017
Description	Date of Project	Date of Voter Approval	% of Approval	Date of LFB Approval						
General Obligation Bonds										
Insert new rows here					*					
					*					
					*					
					*					
					*					
TOTAL PAYMENTS I-1					*					
Bond Anticipation Notes										
Insert new rows here					*					
					*					
					*					
					*					
					*					
TOTAL PAYMENTS I-2					*					
Capital Leases										
Insert new rows here					*					
					*					
					*					
					*					
					*					
TOTAL PAYMENTS I-3					*					
Intergovernmental Loans										
Insert new rows here					*					
					*					
					*					
					*					
					*					
TOTAL PAYMENTS I-4					*					
Other Bonds Or Notes										
Insert new rows here	Bank Loan Ladder Truck	6/9/05	7/31/04	91.66%	11/10/04	*	\$12,454	\$9,359	\$6,145	\$1,885
						*				
						*				
						*				
						*				
TOTAL PAYMENTS I-5					*	\$12,454	\$9,359	\$6,145	\$1,885	
Total Interest Debt Payments D-2					*	\$12,454	\$9,359	\$6,145	\$1,885	

If you are preparing this workbook WITHOUT having the Instructions and Reference Guide Documents with you as you complete it, STOP and get them and consult them page by page as you complete the budget.

In addition, preparers should note the following as they complete this workbook:

1. Complete the SS pages first - the worksheet has been programmed to reflect totals on many of the budget sheets.
2. The "LC" pages - the Property Tax Levy Calculation pages simplify data entry by having the user enter most data on support pages and some from this sheet. By filling in the cells below on this page, each worksheet will reflect the information and automatically calculate the formulas on each individual worksheet.
3. The individual LC worksheets (tabs) are locked to protect the formulas.
4. Fill in only the green sections on **this** worksheet. All fields on the other LC sheets should be filled in automatically
5. Worksheets refer to "Adopted budget" (current year) and "Proposed budget" for the year for which the budget is being prepared.

6. Refer to the Budget Instructions and Reference Guide when completing all worksheet pages. They contain important information and explanations about the sheets and how they work. DO NOT prepare the budget without reviewing them carefully.

7. Next, follow the instructions below:

Select the fire district (and county) by clicking the green cell below, then click on the arrow on the right side to choose. This will populate the name and county throughout the workbook. Then continue to complete each of the following green cells.

Hamilton Township Fire District # 3 (Mercer)	Hamilton Township Fire District # 3 Mercer
Preparer's First Name:	Thomas
Preparer's Last Name:	Gribbin
Preparer's Phone Number:	609-392-1710
Preparer's email:	tgribbin@htfd3.org

Adopted Budget Amount to be Raised by Taxation to support the District budget (Page 5)	\$3,511,221
Cap Bank Available from 2011 (See Levy Cap Certification)	\$0
Cap Bank Available from 2012 (See Levy Cap Certification)	\$209,156
Cap Bank Used from 2011	
Cap Bank Used from 2012	\$39,000
Changes in Service Provider (+/-)	
DLGS Approved Adjustments	
Cancelled or Unexpended Referendum Amount (Enter as a positive number)	
Assessed Valuation of District for adopted budget	409,627,250
New Ratables - Increase in Valuations (New Construction and Additions)	\$376,800
Adopted Fire District Tax Rate (per \$100)	\$0.850

To print out the Summary Levy Cap Calc Worksheet now, click on the LC 1 tab and click the print icon.

Projected Tax Rate based upon Proposed Levy (Page 5 R5)	\$0.890
---	---------

Fire District Summary Levy Cap Calculation

FDCode	Fire District	COUNTY	EXAMINER
110303	Hamilton Township Fire District # 3	Mercer	

Model Fire District Tax Levy Calculation Worksheet

Levy Cap Calculation

Prior Year Amount to be Raised by Taxation for Municipal Purposes	\$3,511,221
Changes in Service Provider (+/-)	\$0
DLGS Approved Adjustments	\$0
Net Prior Year Tax Levy for Municipal Purposes for Cap Calculation	\$3,511,221
Plus 2% Cap increase	\$70,224
Adjusted Tax Levy Prior to Exclusions	\$3,581,445

Exclusions:

Shared Service Exclusion	\$0	
Change in Total Debt Service Appropriation	\$0	
Allowable pension increases	\$0	
Allowable increase in health care costs	\$26,335	
Changes in LOSAP contributions (+/-)	\$0	
Extraordinary Costs due to a "Declared" Emergency (+/-)	\$0	
Net Capital Improvement Fund and/or Down Payment on Improvements and Reserve for Future Capital Outlay	\$0	

Add Total Exclusions	\$26,335
Less Cancelled or Unexpended Referendum Amounts	\$0
Adjusted Tax Levy	\$3,607,780

Additions:

New Ratables - Increase in Valuations (New Construction and Additions)	\$376,800	
Prior Year Local Fire District Tax Rate (3 decimals/\$100)	\$0.850	\$3,203
Amount Utilized from Levy Cap Bank from 2011		\$0
Amount Utilized from Levy Cap Bank from 2012		\$39,000

Subtotal: Maximum Tax Levy Before Referendum

Subtotal: Maximum Tax Levy Before Referendum	\$3,649,983
Amount Proposed for Levy Cap Referendum	\$0
Maximum Allowable Amount to be Raised by Taxation	\$3,649,983

Cap Bank Calculation

Amount To Be Raised By Taxation	\$0
Cap Bank Available from Prior Year (2011) for 2013's Budget	\$3,511,221
Revised Cap Bank from Prior Year (2011) (Lapses)	\$3,511,221
Cap Bank Available from Prior Year (2012) for 2013's Budget	\$0
Revised Cap Bank from Prior Year (2012) available for 2014's Budget	-\$39,000
Cap Bank Available from 2013 for 2014's Budget	\$3,649,983

Health Insurance Exclusion Calculation Sheet

FY 2013 State Health Benefits Program Average Increase: 9.2%

Fire District	COUNTY	EXAMINER	
Hamilton Township Fire District # 3	Mercer		
These amounts are drawn from SS-5A Fringe Benefits. If a waiver or referendum is planned for this expense, that amount must be manually entered		<u>Proposed Budget</u>	<u>Final Budget</u>
Administration Health Insurance Appropriation		\$0	\$0
Operations & Maintenance Health Insurance Appropriation		\$452,897	\$418,198
A. Proposed Budget Group Health Insurance		\$452,897	\$418,198
NET INCREASE (DECREASE)		\$34,699	
1. Net Increase Divided by 2012 Amount Budgeted = % Increase		8.30%	
2. SFY 2013 State Health Average <u>9.2%</u> ; Less 2% = % Increase added to current levy		6.30%	
3. % Increase (B1) less % Increase Exclusion (B2) = % increase inside cap		2.00%	
5. % Increase Exclusion (B2) * 2012 Expended = 2013 appropriation added to levy		\$26,335	
6. Amount above the Levy Exclusion (Actual Increase - State Health Benefit Average)		\$0	
2013 Increase in Appropriation		\$34,699	

Pension Contribution Calculation Sheet

Fire District	COUNTY	EXAMINER
Hamilton Township Fire District # 3	Mercer	
Proposed Budget PERS Contribution Appropriated		\$2,155
Proposed Budget PFRS Contribution Appropriated		\$325,083
Anticipated Revenues for Fringe Benefits Directly Offsetting Pension Costs		\$0
*Net Current Year Base Amount		\$327,238
Final Budget PERS Contribution		\$3,117
Final Budget PFRS Contribution		\$367,377
Realized Revenues for Fringe Benefits Directly Offsetting Pension Costs		\$0
*Net Prior Year Base Amount		\$370,494
Pension Contribution Exclusion		\$0

LOSAP Calculation Sheet

Fire District	COUNTY	EXAMINER
Hamilton Township Fire District # 3	Mercer	
LOSAP - Proposed Budget		\$0
LOSAP - Final Budget		\$0
LOSAP Exclusion (+/-)		\$0

Debt Service Calculation Sheet

Fire District	COUNTY	EXAMINER
Hamilton Township Fire District # 3	Mercer	
Total Debt Service Appropriation (Proposed Budget)		\$93,561
Current Year Base Amount		\$93,561
Total Debt Service Appropriation Expended (Final Budget)		\$93,561
Final Budget Base Amount		\$93,561
Debt Service Exclusion		\$0

Capital Appropriation Calculation Sheet

Fire District	COUNTY	EXAMINER
Hamilton Township Fire District # 3	Mercer	
Total Capital Appropriation (Proposed Budget)		\$0
Capital Appropriation offset from Restricted Fund (Proposed Budget)		\$0
Capital Appropriation offset from Grant Revenue (Proposed Budget)		\$0
Capital Appropriation offset from Unrestricted Fund (Proposed Budget)		\$0
Current Year Base Amount		\$0
Total Capital Appropriation (Final Budget)		\$0
Capital Appropriation offset from Restricted Fund (Final Budget)		\$0
Capital Appropriation offset from Grant Revenue (Final Budget)		\$0
Capital Appropriation offset from Unrestricted Fund (Final Budget)		\$0
Final Budget Base Amount		\$0
Capital Expenditure Exclusion		\$0

The instructions can be found on the Instruction Tab of the workbook.

Shared Services Calculation Sheet

Fire District		EXAMINER
Hamilton Township Fire District # 3 (Mercer)		
Current Year Shared Services Capital, Debt Service, Pension, Health Benefits and Declared Emergency Appropriations		\$0
Prior Year Shared Services Capital, Debt Service, Pension, Health Benefits and Declared Emergencies Expended		\$0
Shared Service Exclusion		\$0

