

March 9, 2015

A meeting of the Board of Commissioners, Fire District No. 3, Hamilton Township, Mercer County, New Jersey was held on the above date at 7 P.M. at the District station, 13 Rennie Street, with Chairman Joseph Zalescik presiding.

Chairman Zalescik stated the New Jersey Open Public Meetings Act Notice.

Four (4) Commissioners were present: Joseph Zalescik, David Brenner, James Gramigna and Gilbert Lugossy.

Motion by Commissioner Gramigna second by Commissioner Brenner to approve the minutes of the February 9, 2015 Board meeting and the recording of the results of the Annual District Election and Budget vote held February 21, 2015. Motion Carried. 4 Yes votes.

Note: Commissioner Patrick Gribbin was absent for the meeting.

Motion by Commissioner Brenner second by Commissioner Lugossy to authorize payment of the District bills submitted upon review by the Treasurer. Motion Carried. 4 Yes votes.

Secretary Lugossy reported receipt of the following:

- A. Check dated February 16, 2015 in the amount of \$1229.87 from Verizon Wireless.
- B. Check dated February 23, 2015 from T-Mobile and the amount of \$1897.98.

The Board reviewed the letter dated February 12, 2015 from DePietto & DePietto, accounting and tax services, regarding their proposal to conduct the financial audit of the District for the year ended December 31, 2014. The Board reviewed the letter regarding the auditor's responsibilities under US General Accepted Auditing Standards and Government Auditing Standards and the Planned Scope and Timing of the Audit.

Commissioner Lugossy reported that our application to participate in the New Jersey Clean Energy Program (Direct Install Program) has been approved. This program will upgrade our station lighting and HVAC systems. The total prove cost is \$101,899.15. 70% of the cost will be paid by the Clean Energy Program (\$71,329.40) and the District share is 30% (\$30,569.74).

Also, The Station security system has been updated. The entrance doors and interior Station doors have been enhanced with new security devices.

Our District will solicit proposals on behalf of Fire Districts 2, 3, 4 and 7 for Legal Services for a two year period. Proposals must be submitted by April 1, 2015 to the office of Chief Gribbin.

The Board received the proposal submitted by DePietto & DePietto to provide a financial audit for our District for the year ending December 31, 2014.

Motion by Commissioner Gramigna second by Commissioner Brenner to approve the proposal submitted by DePietto and DePietto dated February 12, 2015 to perform the audit of the District financial records and statements for the year ending December 31, 2014. The fee for services is \$8,365.00 Plus out-of-pocket costs. This is a professional services agreement. Motion Carried. 4 yes votes.

Treasurer Brenner presented the District financial report for the month of February 2015. Total revenue for the month amounted to \$907,745.21. This included \$898,388.42 from Hamilton Township for our quarterly fire tax. The balance in the PNC Bank checking account of February 28, 2015 was \$1,319,387.74 and \$589,298.63 in the PNC Bank money market account. The balance in the PNC Bank payroll account is \$271,408.16.

Motion by Commissioner Gramigna second by Commissioner Lugossy to accept the Treasurers report.
Motion Carried. 4 yes votes.

Motion by Commissioner Lugossy second by Commissioner Gramigna to adjourn the meeting at 8 P.M.
Motion Carried. 4 yes votes.

Respectfully submitted,
Gilbert W Lugossy
Secretary

Addenda:

Chief Thomas Gribbin reported that District and Rusling Hose personnel responded to 59 incidents in the month of February 2015:

- 6 Fires
- 30 Rescue and EMS
- 3 Hazardous Conditions / no fire
- 16 Service Calls
- 2 Good Intent
- 2 False Alarm / False Calls