

September 12, 2017

A meeting of the Board of Commissioners, Fire District No. 3, Hamilton Township, Mercer County, New Jersey was held on the above date at 7 P.M. at the District Fire Station, 13 Rennie Street, with Chairman Joseph Zalescik presiding.

Chairman Joseph Zalescik stated the New Jersey State Open Public Meetings Act Notice.

Four (4) Commissioners were present: Joseph Zalesick, David Brenner James Gramigna, and Gilbert Lugossy. Commissioner Patrick Gribbin was absent.

The Board met with Jacqueline DePietto of DePietto & DePietto, Accounting and Tax Services to conduct a review of the annual report of the District Financial Statements and Supplementary Information for the year ended December 31, 2016 (pages 2-47).

This review conducted a discussion on the sections of the report entitled "General Comments and Recommendations".

Also reviewed was the letter dated September 9, 2017 from the audit firm for information purposes.

The Auditor stated there were no significance findings or deficiencies and have issued an unqualified opinion on the District financial statements.

Also reviewed was the Audit Questionnaire for Fire District Audits.

The Board members signed the Local Authorities Group Affidavit Form – Audit Review Certification as required by the New Jersey Local Finance Board, the Group Affidavit and a copy (a certified true copy of Resolution No. 17-004. Resolution adopted. 4 yes votes – 1 Commissioner absent.

Motion by Commissioner Brenner second by Commissioner Lugossy to authorize payment \$10,400.00 to DePietto & DePietto, LLC for conducting and preparation of the District financial audit for the year ending December 31, 2016 in accordance with the engagement letter dated January 19, 2017. . Motion carried. 4 YES votes.

Motion by Commissioner Brenner second by Commissioner Gramigna to approve the minutes of the August 14, 2017 Board meeting. Motion carried. 4 YES votes

Motion by Commissioner Brenner second by Commissioner Lugossy to authorize payment of the District bills submitted, upon review by the Treasurer. Motion carried. 4 YES votes

Secretary Lugossy reported receipt of the following:

- (A) Check dated August 14, 2017 from Hamilton Fire District No. 8 in the amount of \$55.73.
- (B) Check dated August 25, 2017 from Hamilton Fire District No. 5 in the amount of \$1199.25.
- (C) Check dated August 28, 2017 from Verizon Wireless in the amount of \$1304.77.

(D) Check dated September 11, 2017 from Hamilton Fire District No. 6 in the amount of \$111.46.

The Board reviewed the District financial report for the month ending August 2017. Total income for the month amounted to \$1,027,017.27 and total expenses for the month amounted to \$335,886.77. The balance in the PNC Bank Checking account was \$923,942.24 and \$320,909.93 balance in the PNC Bank money market account. The balance in the PNC Bank payroll account was \$150,164.33.

Motion by Commissioner Lugossy second by Commissioner Gramigna to accept the Treasurer report. Motion carried. 4 yes votes.

Chief Steven E. Kraemer reported that the District and Rusling Hose Company personnel responded to 93 incidents during the month of August 2017:

- 9 fires
- 47 rescues and EMS
- 8 hazardous condition, no fire
- 6 service call
- 9 good intent calls
- 14 false alarm/ false calls

The annual fire hose and ladder testing will be performed in the coming month.

Motion by Commissioner second by Commissioner Brenner to authorize purchase of a new Zodiac Rescue Boat under N.J. State Contract at a price not to exceed \$16,500.00 in accordance with their proposal. Motion Carried. 4 Yes votes.

Chief Kraemer stated he expects to receive a check very soon from the City of Trenton to purchase our surplus 2005 Seagrave 100' Aerial Ladder truck.

Several proposals were received to perform repairs to the apparatus room roof. Motion made by Commissioner Lugossy seconded by Commissioner Gramigna to accept the proposal submitted by Smith Roofing, Inc. at a cost of \$11,550.00. Motion carried. 4 Yes votes.

Motion by Commissioner Gramigna second by Commissioner Brenner to adjourn the meeting at 8:45 PM. Motion carried. 4 Yes votes.

Respectfully submitted,
Gilbert W. Lugossy
Secretary