

April 8, 2014

A regular meeting of the Board of Commissioners, Fire District No. 3, Hamilton Township, Mercer County, New Jersey was held at the above date at 7 PM at the District Fire Station, 13 Rennie Street, with Chairmen Joseph Zalescik presiding.

Chairman Zalescik stated the New Jersey Open Public Meetings Act Notice.

All five (5) Commissioners were present: Joseph Zalescik, Patrick Gribbin, David Brenner, James Gramigna, and Gilbert Lugossy.

Chairman Zalescik directed Secretary Lugossy to open the sealed bids received for the Vehicle Maintenance and Repair of Fire Department Vehicles as part of a joint services agreement involving all participating Fire Districts as duly advised.

Four (4) bids were received from the following: 1st Priority Emergency Vehicles; Plaza Emergency Equipment Co.; Emergency Equipment Sales, LCC; and Fire Apparatus Repairs, Inc.

A committee of representatives of each participating Fire District will review all of the bids received and make a recommendation for review and action by our Board at the May Board meeting.

Motion by Commissioner Patrick Gribbin second by Commissioner James Gramigna to approve the minutes of the February 10, 2014 and the March 10, 2014 Board meetings. Motion carried. 5 yes votes.

Secretary Gilbert Lugossy reported receipt from the New Jersey State Division of Local Government Services of the certification of the amended defeated District budget under approval date of March 18, 2014.

Also received were the following:

- A. Check dated March 19, 2014 from Verizon Wireless in amount of \$1,194.05
- B. Check dated March 24, 2014 from T-Mobile in amount of \$1,824.98
- C. Check from United States Treasury dated March 25, 2014 in amount of \$796.31
- D. Check from State of New Jersey in amount of \$26,686.95 dated March 27, 2014 as reimbursement for the Hurricane Sandy expenses.

Treasurer David Brenner presented the District financial report for the month of March 2014. Total revenue for the month amount to \$919,339.56. This included \$912,495.75 received from the Township of Hamilton for the 1st quarter District fire tax on March 11, 2014. Total expenses for the month amounted to \$243,607.97. The balance in the PNC Bank checking account as of March 31, 2014 was \$1,102,431.08 and \$588,156.93 balance in the PNC Bank money market account. The balance in the PNC Bank payroll account was \$150,586.57.

Motion by Commissioner Lugossy second by Commissioner Gribbin to approve the Treasurers report. Motion carried. 5 yes votes.

Motion by Commissioner Gribbin second by Commissioner Lugossy to authorize payment of District bills submitted, upon review of the Treasurer. Motion carried. 5 yes votes.

Chief Thomas Gribbin reported that the District and Rusling Hose Company responded to a total of 98 incidents during the month of March 2014:

- 11 Fires
- 34 Rescue and EMS
- 3 Hazardous Condition, No Fire
- 6 Service Calls
- 33 Good Intent Calls
- 10 False Alarm/ False Calls
- 1 Special Incident Type.

All SCBA units received their annual function tests.

Secretary Lugossy reported that the second installment assessment of \$45,686.00 is due May 1, 2014 to FIRST Responder Joint Insurance Fund.

Commissioner Gribbin moved and Commissioner Brenner second approval of Resolution #14-004 to award the landscaping and lawn maintenance contract to A Personal Cut Lawn Care, LCC of Hamilton, NJ in accordance to their proposal submitted. Resolution approved and adopted. 5 yes votes. 3 year contract 2014-2016.

Commissioner Brenner moved and Commissioner Gribbin second approval of the Resolution #14-005 to award the Computer Support Services contract for the participating Fire Districts of Hamilton Township to RED 74, LCC of Pennington, NJ in accordance with their proposal submitted. 3 year contract 2014-2016. Resolution approved and adopted. 5 yes votes.

Motion by Commissioner Brenner second by Commissioner Gramigna to authorize Chief Thomas Gribbin to attend the International Association of Fire Chiefs Eastern Division 2014 Conference and the International Association of Fire Chiefs Fire Rescue 2014 Conference. Motion carried. 5 yes votes.

Commissioner Gribbin moved and Commissioner Brenner second approval of Resolution #14-006 adopt and enforce the Hamilton Township Fire Chiefs Association's Standard Operational guidelines. Resolution approved and adopted. 5 yes votes.

Motion by Commissioner Gribbin second by Commissioner Brenner to appoint Brandon Corriea as a permanent District Firefighter. Motion carried. 5 yes votes.

Motion by Commissioner Gramigna second by Commissioner Brenner to authorize the appointment if an interim District Firefighter. Motion carried. 5 yes votes.

Motion by Commissioner Gribbin second by Commissioner Gramigna to approve the Shared Service Agreements between Hamilton Township Fire District No. 3 and Hamilton Township Fire District 5,7, and 9 for the Vehicle Maintenance and Repair . District 3 will be the Host party. Resolution adopted. 5 yes votes.

Motion by Commissioner Lugossy second by Commissioner Brenner to adjourn the meeting at 9:05 PM.
Motion carried. 5 yes votes.

Respectfully Submitted, Gilbert W. Lugossy Secretary