

# June 18, 2012

A regular meeting of the Board of Commissioners, Fire District No. 3, Hamilton Township, Mercer County, New Jersey was held at the above date at 7 PM at the District Fire Station, 13 Rennie Street, with Chairmen Joseph Zalescik presiding.

Chairman Zalescik stated the New Jersey Open Public Meetings Act Notice.

All five (5) Commissioners were present: Joseph Zalescik, Patrick Gribbin, David Brenner, James Gramigna, and Gilbert Lugossy.

Chief Gribbin was present as well as Jacqueline N. DiPietto, CPA of the DiPietto & DiPietto, LLC firm to present the annual audit of the 2011 year District Financial Statements.

The auditor stated that there were no significant findings or deficiencies and issued an unqualified opinion.

The Board reviewed the audit page by page with the auditor including the sections entitled "General Comments" and "Recommendations". Also reviewed was the audit questionnaire for the Fire District Audit.

Resolution moved by Commissioner Lugossy second by Commissioner Gribbin to adopt the following resolution: Whereas, N.S.A. 40A: 5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made, whereas the annual report for the fiscal year ended December 31, 2011 has been completed and filed with the Hamilton Township Fire District No.3 Mercer County pursuant to N.S.A. 40A-17 requires the governing body of each authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual report and specifically the sections of the audit report entitled "General Comments" and "Recommendations", and has evidenced some by groups affidavit in the form prescribed by the Local Finance Board, and whereas, the member of the governing board have received the annual audit, and have specifically reviewed the sections of the annual report entitled "General Comments" and "Recommendations" in accordance with N.J.S.A. 40A: 5A-17, Now, therefore be it resolved, that the governing body of the Hamilton Township Fire District #3, Mercer County hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended December 31, 2011, and specifically has reviewed the sections of the audit report entitled "General Comments" and "Recommendations", and has evidenced some groups affidavit in the form prescribed by the Local Finance Board. Be it further resolved, that the secretary of the District is hereby directed to promptly submit to the Local Finance Board the aforesaid affidavit, accompanied by a certified true copy of this resolution. Resolution adopted. 5 yes votes. Motion by Commissioner Gribbin second by Commissioner Gramigna to authorize payment of \$8,092.00 to DiPietto & DiPietto, accounting and tax services, for preparation of the annual District financial audit for the year ended December 31, 2011. Motion carried. 5 yes votes.

Motion by Commissioner Lugossy second by Commissioner Gribbin to authorize payment of the District bills, upon review of the Treasurer. Motion carried. 5 yes votes.

Secretary Lugossy reported that the Township Fire Commissioners Association will meet June 21, 2012 at 7PM at the District No.6- White Horse Station.

Also the following were received:

- A. Check from Verizon Wireless dated May 16, 2012 in amount of \$1,125.51
- B. Check from T-Mobile dated May 21, 2012 in amount of \$1,604.62
- C. Check from Metro PCS (ACH transaction) on May 29, 2012 in amount of \$1,687.30

Treasurer Brenner presented the District financial report for the month of May 2012. The total revenue for the month amounted to \$912,119.24 and total expenses were \$186,456.93. The balance in the PNC Bank checking account as of May 31, 2012 was \$968,524.09 and \$386,080.91 balance in the PNC Bank money market account. The balance in the PNC Bank payroll account was \$128,213.85.

Motion by Commissioner Gribbin second by Commissioner Gramigna to accept the Treasurer's report. Motion carried. 5 yes votes.

Chief Gribbin reported that the District and Rusling Hose Company personnel responded to 101 incidents during the month of May 2012.

- 7 Fires
- 1 Overpressure Rupture, Explosion, Overheated, No Fire
- 43 Rescue and EMS
- 8 Hazardous Conditions, No Fire
- 4 Service Calls
- 23 Good Intent Calls
- 15 False Alarms/ False Calls

Motion By Commissioner Brenner second by Commissioner Gramigna to approve the proposal submitted by Fire Programs Software for Wed Solution Station and Risk Management set up at a cost of \$2,480.00. Motion carried. 5 yes votes.

Motion by Commissioner Lugossy second by Commissioner Brenner to authorize purchase of the Dual Tote Foam Trailer, two covers of 330 gallons IBC Tote, and 660 each foam concentrate, 230 gallons per tote at a total cost of \$46,474.72 under our 2009 FEMA- Port Security Grant. Our District share is \$11,618.68 and the FEMA share is \$34,856.04. The vender is Kidde Fire Fighting. Per their quote dated May 15, 2012. Motion carried. 5 yes votes.

Motion by Commissioner Brenner second by Commissioner Lugossy to approve policy No. 2012-001 Driver Training. Motion carried. 5 yes votes.

Meeting adjourned at 8:40 PM.

Respectfully Submitted, Gilbert W. Lugossy Secretary