

September 15, 2015

A meeting of the Board of Commissioners, Fire District No. 3, Hamilton Township, Mercer County, New Jersey was held on the above date at 7 P.M. at the District station, 13 Rennie Street, with Vice – Chairman Patrick Gribbin presiding.

Vise – Chairman Gribbin stated the New Jersey Open Public Meetings Act Notice.

Four (4) Commissioners were present: Patrick Gribbin, David Brenner, James Gramigna and Gilbert Lugossy.

District Auditor, Jacqueline N. DePietto, CPA of DePietto and DePietto, LLC who conducted the annual audit of the District financials for the year ending December 31, 2014 and this sections of the audit report entitled “General Comments and Recommendations”.

The Board reviewed the audit of the financial statements and supplementary information for the year ending December 31, 2014 (pages 4 – 31).

The Auditor stated that there were no significant findings or deficiencies and has issued an unqualified opinion. Also reviewed was the audit questionnaire for fire District audits.

The Board members sign the Audit Review Certification as prescribed by the New Jersey Local Finance Board. (Local Authorities Group Affidavit Form).

Also reviewed was a letter dated August 10, 2015 for the audit firm for informational purposes.

Motion by Commissioner Lugossy second by Commissioner Gramigna to authorize payment of \$8,460.00 to DePietto and DePietto, LLC, accounting and tax services, for conducting and preparation of the District financial audit for the year ending December 31, 2014 in accordance with the engagement letter dated February 12, 2015. Motion Carried. 4 YES votes.

Motion by Commissioner Brenner second by Commissioner Gramigna to approve the minutes of the August 10, 2015 Board meeting .Motion Carried. 4 YES votes.

Motion by Commissioner Lugossy second by Commissioner Gramigna to authorize payment of the District bills submitted upon review by the Treasurer. Motion Carried. 4 YES votes.

Motion by Commissioner Brenner second by Commissioner Gramigna to approve and adopt Resolution No. 15 – 007 annual audit report “General Comments and Recommendations” in accordance with N.J.S.A. 40A: 5A – 17 and Group Affidavit Form regarding the audit report for the fiscal year ending December 31, 2014. Resolution Adopted. 4 YES votes. 1 Absent.

Secretary Lugossy reported receipt of the following:

- A. Check dated August 17, 2015 from Fire District No. 7 in the amount of \$14,883.50
- B. Check dated August 26, 2015 from Verizon Wireless in the amount of \$1,229.87
- C. Check dated September 3, 2015 from Fire District No. 5 in the amount of \$1,199.25
- D. Check dated September 14, 2015 from Fire District No. 6 in the amount of \$1,199.25

A letter dated August 11, 2015 was received from Ian Riddell, Secretary of FMBA Local 84 with respect to the "One and One" response directive for response to fire alarms and odors of smoke.

A letter dated August 12, 2015 from Fire District No. 9 was received along with a copy of their Resolution No. 2015 – 20 Resolution Recommending the Consolidation of Hamilton Township's Nine Fire Districts adopted August 11, 2015.

A letter dated August 28, 2015 from attorney Craig S. Gumpel was received concerning the Classification of our District Fire Lieutenants.

Treasurer Brenner presented the District financial report for the month of August 2015. Total revenue for the month amounted to \$937,111.96. This included the \$917,143.50 quarterly fire tax received from the Township. Total expenses were \$283,141.83. The balance in the PNC Bank checking account of August 31, 2015 was \$516,796.79 and \$579,609.76 in the PNC Bank money market account. The balance in the PNC Bank payroll account is \$229,507.17.

Motion by Commissioner Lugossy second by Commissioner Gramigna to accept the Treasurers report. Motion carried. 4 YES votes.

Chief Thomas Gribbin report that District and Rusling Hose Company personnel responded to 89 incidents during the month of August 2015: 9 fires – 38 rescue and EMS – 8 hazardous conditions, no fire – 3 service calls – 13 good intent calls – 17 false alarm/false calls – 1 special incident type.

Commissioner Lugossy reported that the project under the New Jersey Direct Install Program (Clean Energy) for our Station building has been completed for new lighting and HVAC for our facility.

The Board discussed the proposed Deferred Compensation Plan for our District employees as presented by VALIC Financial Advisors Inc.

Resolution No. 15 – 005 Resolution to adopt 457b Deferred Compensation Plan and that VALIC is appointed to serve as the approved Plan Provider of the plan. Resolution moved by Commissioner Gramigna second by Commissioner Brenner. Resolution Adopted and Approved. 4 YES votes. 1 Absent.

Chief Gribbin reported that the annual District Fire Prevention Week Open House program will be held at our station Tuesday, October 13, 2015 at 6 P.M.

Our next District meeting will be held Tuesday, October 13, 2015 at 7 P.M.

Motion by Commissioner Gramigna second by Commissioner Brenner to adjourn the meeting at 8:55 P.M. Motion Carried. 4 YES votes.

Respectfully submitted,  
Gilbert W Lugossy  
Secretary