

February 8, 2016

A meeting of the Board of Fire Commissioners, Fire District No. 3, Hamilton Township, Mercer County, New Jersey was held on the above date at 7 PM at the District Fire Station, 13 Rennie St., with Chairman Joseph Zalescik presiding.

Chairman Zalescik stated the New Jersey Open Public Meetings Act Notice.

All five (5) Commissioners were present; Joseph Zalescik, Patrick Gribbin, David Brenner, James Gramigna and Gilbert Lugossy.

Also present was Fire Official Scott McCormick.

Motion by Commissioner Gribbin and seconded by Commissioner Brenner to approve the minutes of the January 11, 2016 Board meeting motion carried. 5 yes votes.

Motion by Commissioner Lugossy second by Commissioner Gribbin to authorize payment of the District bills submitted upon a review by the Treasure. Motion carried. 5 yes votes.

Secretary Lugossy reporter receipt of a letter dated February 4, 2016 from Township Clerk Eileen Gore with a request from the Township Council that the Township Commissioners attend their meeting on February 16, 2016 at 6:30 P.M. to provide information on the District budget process and the educational and life-saving services provided by the District.

Also received were the following checks:

- A. Check dated January 14, 2016 in the amount of \$338.52 from Fire District No. 4
- B. Check dated January 26, 2016 in the amount of \$1,266.77 from Verizon Wireless
- C. Check dated January 26, 2016 in the amount of \$200.00 from Highland Claim Services, Inc.

Treasurer Brenner presented the District financial report for the months of January 2016. Total revenue for the month amounted to \$8,644.21 and total expenses amounted to \$283,905.56. The balance in the PNC Bank checking account as of January 31, 2016 was \$258,094.47 and \$579,852.62 balance in the PNC Bank money market account. The balance in the PNC Bank payroll account is \$112,196.99.

Motion by Commissioner Gribbin second by Commissioner Gramigna to accept the Treasurers Report. Motion carried. 5 yes votes.

Chief Thomas Gribbin reported that District and Rusling Hose Company personnel responded to the following incidents:

January 2016:

- 104 Total Incidents:
 - 8 Fires
 - 47 Rescue and EMS
 - 8 Hazardous Conditions / no fire
 - 6 Service Calls
 - 12 Good Intent
 - 23 False Alarm / False Calls

Fire Official Scott McCormick presented the Fire Prevention Inspections Report for the year 2015 in our District: 273 Total Inspections – 100 Life Hazard Uses – 204 Inspected Properties – 157 Re-Inspected Properties – 564 Violations – 21 Permits.

The Board received the letter dated February 4, 2016 from DePietto and DePietto Accounting and Tax Services regarding the service they are to provide for our district for the audit of the year 2015 financial; statements and funds and their analysis and procedures to conduct same. The fee for the service will be \$8,530.00 plus out of pocket costs.

Motion by Commissioner Gribbin second by Commissioner Gramigna that the Board is in agreement and understanding of the contents of the DePietto and DePietto letter dated February 4, 2016. Motion carried. 5 Yes votes.

Secretary Lugossy reported that two (2) Nominating Petitions were filed for District Fire Commissioner at the February 20, 2016 Election. Petitions were filed by James R. Gramigna and Joseph T. Zalescik.

Secretary Lugossy reported that the following individuals will serve as the Election Board for our District: Dorothy Nyerges, Gina Efaw, Christine Bischoff, and Carolyn Lindsey.

Motion by Commissioner Lugossy second by Commissioner Gramigna to adjourn the meeting at 8:20 PM. Motion carried. 5 yes votes.

Respectfully Submitted,
Gilbert W. Lugossy
Secretary